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**Project:**


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next  
step 

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**Project:**


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next  
step 

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**Project:**


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next  
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**Project:**


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**Project:**


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**Project:**


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next  
step 

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**Project:**

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next  
step 

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Write down your projects and the next step to take to move forward with project. When step is done, erase it and write the next step. Continue until Project is done. Then erase Project. Based on GTD methodology.